State Required Trainings

Review of the Attorney Generals Open Meeting Law Materials

- All new council members must review the Attorney Generals Open Meeting Law Materials at least 24 hours prior to participating in their first council meeting. The materials can be accessed by clicking on the link below or by typing the link into your browser
Click on the link below or type the link into your browser
https://www.azag.gov/sgo
Click on the link for the Arizona Agency Handbook: Chapter 7: Open Meetings

Ethics Course – Public Service Orientation Online Course (PSO)

- To register for the Ethics Course – Public Service Orientation Online Course (PSO)
Click on the link below or type the link into your browser
https://doa.az.gov/committee
Click on the link for the Public Service Orientation- *Standards of Conduct for Boards and Commissions*

- Once you have opened the site click on Launch PHI1002 Standards, this will take you through the course modules by clicking "next" at the bottom of the screen

- When completed please print two copies of the certificate of completion. Keep one for your files, give the second to your Board Administrator.

Driver Safety Training Course – RM29

- To register for the Driver Safety Training Course – RM29
Click on the link below or type the link into your browser
http://www.yes.az.gov

- Once you have opened the site to Login click on "new employee", you will find this in the middle/lower portion of the page under the YES button (here you will find instructions for logging into the YES system)

- After you have read the instructions you will click on the Login YES button to proceed
Type in your EIN (Employee Identification Number) and password per the instructions

- Once you are in the YES system and on the HOME page you will find links on the left side of the screen
Please click on the following links;

   Employee Training
   Registration by Category
   Under Categories Description click on - Driver Training
   Under Courses click on - RM29

- Under Courses you will find a section that says "to Register, Select a Session"
Click on the "1" to schedule your training

   Go to "scheduled training" and click on "CBT Site" to open course a pop-up window will take you through the training modules

- Once completed please print two copies of the certificate of completion. Keep one for your files, give the second to your Board Administrator.